



## Internship Grant

# APPLICATION TIMELINE

The timelines below are approximate. Postings by semester will be posted on our website at Career.Mercy.edu and are announced to the campus community when applications open for each semester. Students should be sure to check their College email for updates.

## Fall Internship Grants

### Phase I

Mid-March: Internship Grant applications open

Mid-April: Initial Deadline (Online Application Form only)

Late April: Eligible students are invited to submit supplemental materials

### Phase II

Late June – Early July: Applicant's supplemental material deadline

Mid-July: Internship Committee Review of Applicants

Late-July: OES clearance of students

Early August: Applicants are notified of their grant status and encouraged to meet with a career coach

**September: Internships must be secured, and internship courses must be registered by Drop/Add deadline**

## Spring Internship Grants

### Phase I

Early October: Internship Grant applications open

Late October: Initial Deadline (Online Application Form only)

Early-November: Eligible students are invited to submit supplemental materials

**October 1<sup>st</sup> – Online Grant Phase I application opens**

**October 31<sup>st</sup> – Online Grant Application Deadline**

**Mid November – Eligible Grant Applicants are invited to submit supplemental materials**

**Mid December – Supplemental Materials Due**

**January – Grant Committee Meets**

### Phase II

Mid-December: Applicant's supplemental material deadline

Mid-July: Internship Committee Review of Applicants

Late-July: OES clearance of students

Early August: Applicants are notified of their grant status and encouraged to meet with a career coach

**September: Internships must be secured, and internship courses must be registered by Drop/Add deadline**



**Questions?**

Contact [CPD@Mercy.edu](mailto:CPD@Mercy.edu) or 914-674-7203